



Mark Joseph Delos Reyes

Objective

To be able to find a challenging job that can utilize my skills and knowledge, and further I can contribute my knowledge in work. Having a Passion and Resiliency to work. Competent to do the work.



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09478767747



Quezon City, Philippines



02, July 1997

SKILLS

Computer Literate

Google Sheets

Microsoft Excel

Detail Oriented

Keen to details

Fast Learner

Able to multi-task

HTML

Ability to work under pressure

CSS

LANGUAGES

Filipino



English



INTERESTS

Travel

Running

Computer Games

Walking

EDUCATION

Post Baccalaureate(Undergraduate)

Polytechnic University of the Philippines

08/2025 - Present

Courses

- Diploma in IT

Tertiary Education

Polytechnic University of the Philippines

06/2015 - 03/2019

Course

- Bachelor of Arts in English

Secondary Education

Krus na Ligas High School

06/2010 - 03/2014

WORK EXPERIENCE

MBPS Business Advisor

Manulife Data Services Inc.

07/2024 - Present

Quezon City, Philippines

JR. Business Advisor

Manulife Data Services Inc.

12/2022 - 06/2024

Quezon City, Philippines

Quality Assurance Analyst

Manulife Data Services Inc.

03/2022 - 12/2022

Quezon City, Philippines

Business Process Associate

Manulife Data Services Inc.

03/2020 - 03/2022

Quezon City, Philippines

Proofreader

CCK City Network, Inc

06/2019 - 08/2019

Pasig City

CERTIFICATES

Data Science (01/2023 - 04/2023)

[Philippine Coding Camp](#)

Excel Intermediate, Advance, and Basic. (01/2023 - 01/2023)

[Xcel Hub Training Services](#).